

REQUEST FOR ADJUSTMENT OF UNDERGRADUATE ACADEMIC REQUIREMENTS

Student Name _____ Student ID Number _____

BroncoMail Address _____ Phone _____ Catalog Year _____

Advisor _____ Major & Degree _____ Anticipated Graduation Date _____

This form is used to make individual adjustments to requirements stated in the Boise State University undergraduate catalog. If an adjustment is approved, it will not affect the minimum credit hours required for graduation (for example, the minimum credit hours needed for graduation and minimum 40 upper division requirement for a baccalaureate degree). Depending on the adjustment, a student may need to take additional credit hours to meet minimum university requirements. **Adjustments are for graduation requirements only and do not waive prerequisites for registration.**

ADJUSTMENTS: Choose only one box	
English Composition Requirement <input type="checkbox"/> Substitution <input type="checkbox"/> Waiver – Requires University Appeals Committee Approval	Signatures Required Below: Director of Writing Program or Chair of English Department AND Dean of the College of Arts and Sciences
University Core Requirement (for catalogs prior to 2012/2013) <input type="checkbox"/> Substitution <input type="checkbox"/> Waiver – Requires University Appeals Committee Approval	Signatures Required Below: Chair of Department Offering Course AND Dean of College Offering Course
Other University Requirements <input type="checkbox"/> Substitution <input type="checkbox"/> Waiver – Requires University Appeals Committee Approval	Signatures Required Below: Chair of Department of Major AND Dean of College of Major
University Diversity Requirement <input type="checkbox"/> Substitution <input type="checkbox"/> Waiver – Requires University Appeals Committee Approval	Signatures Required Below: Chair of Department of Major AND Dean of College of Major
College/Major/Minor Requirement <input type="checkbox"/> Substitution <input type="checkbox"/> Waiver	Signatures Required Below: Chair of Department of Major AND Dean of College of Major
University Foundation Requirement <input type="checkbox"/> Substitution <input type="checkbox"/> Waiver – Requires University Appeals Committee Approval	Signatures Required Below: Director of the Foundational Studies Program AND Dean of the College of Major
Disciplinary Lens Requirement <input type="checkbox"/> Substitution <input type="checkbox"/> Waiver – Requires University Appeals Committee Approval	Signatures Required Below: Chair of Department Offering Course AND Dean of College Offering Course
Communication in the Discipline/Finishing Foundations <input type="checkbox"/> Substitution <input type="checkbox"/> Waiver – Requires University Appeals Committee Approval	Signatures Required Below: Chair of Department of Major AND Dean of College of Major

Describe the requested adjustment and justification below. Include course numbers and name of institution where credit was taken. Attach additional descriptions/justifications and documents required by department receiving request.

Appropriate Chair/Director	Date	Appropriate Dean	Date
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It is the responsibility of the final signer to send the approved original to the Registrar's Office or to notify the student and first signer of a denied request. When action has been completed on an approved request, the student will be notified by the Registrar's Office.